

**ADDITIONAL WMC GUIDELINES FOR JOINTLY-PROVIDED
AND/OR OFF-SITE CONTINUING MEDICAL EDUCATION ACTIVITIES**

FORM #CMEG-2

Jointly provided conferences, off-site Weill Cornell conferences, and/or Weill Cornell travel-study programs may be useful in facilitating CME and are supported by Weill Cornell as part of its overall CME program after approval by the CME Committee (*see Weill Cornell Guidelines CMEG-2A for a definition of joint providership*). Our overall criteria are that it must be apparent to the consumer that the activity in question is a bonafide CME activity with serious educational merits, and that, in accordance with ACCME guidelines, the activity be provided by Weill Medical College of Cornell University as part of its overall program of CME.

The following guidelines for jointly-provided and/or off-campus conferences have been approved by the Weill Cornell CME Committee; and are *in addition to ACCME and AMA guidelines, as well as Weill Cornell's Standard CME Guidelines (CMEG-1)*:

1. **JOINT PROVIDERSHIP** is a relationship that exists when the Office of Continuing Medical Education enters into a collaborative educational partnership with another organization. **JOINT PROVIDERSHIP** must be restricted to organizational entities with which such involvement is academically appropriate e.g. other leading medical institutions; distinguished societies in medicine, the social sciences or humanities; and established publishers of medical literature of recognized quality. The Committee must approve all joint providers. As such, a description of the organization must be included in your application materials.
2. **Fees for JOINTLY PROVIDED ACTIVITIES:**

For all activities jointly provided with another organization: **the outside organization is expected to pay the following administrative fees.** A **non-refundable check** made out to "Weill Cornell-CME" in the amount of \$500.00 should accompany the application for Weill Cornell Providership. The \$1000.00 fee is only required for approved activities after CME committee review.

Application Fee (non-refundable)	\$500.00
Administrative Fee for approved Jointly Provided Activities	\$1000.00

3. There shall be a "significant" presence of Weill Cornell faculty at the off-site or jointly provided conference. As a guideline, we will informally take this to mean that 10-20% of faculty should be from Weill Cornell. (Obviously, in a small meeting with only four or five faculty members, the