Weill Cornell Medicine
Travelers Summer Research Fellowship Program

Deadline to apply - <mark>Tuesday, February 1, 2022</mark>

How to apply

1. Create an account **here**.
2. Select *Summer 2022* in the *Program Plans* pop-up window. Click "Continue".
3. Select *The Travelers Summer Research Fellowship Program* to begin the application process. Click "Continue".
4. Review the selection to make sure it states *The Travelers Summer Research Fellowship Program* and click "Continue to My Application".
5. Before submitting materials in the other tiles, go to the *My Application* tab and select *Program Materials* tile. Select the name of the program.
    a. Home tab – instructions and prompts for the personal statements and letters of recommendation
    b. Questions tab – additional questions regarding your school, achievements, and extracurricular activities
    c. Documents tab – Upload your personal statement
    d. Evaluations – Complete **two** evaluation requests with the evaluators' information. They will receive instructions on how to upload their letter of recommendation and it will be linked to your online application.
6. Additional tiles under the *My Application* tab:
    a. Personal Information – complete the required information (marked with *****) in each section as well as the Race & Ethnicity section
    b. Academic History – add all colleges/universities that you have attended (including summer courses). Official transcripts are needed to see the grades that were earned.
        i. We do not need standardized test scores submitted
        ii. We will need to see grades from Fall 2021 semester
    c. Supporting Information – complete with experiences (i.e., volunteer work) and achievements you would like to share.
        i. Enter all information that is included in your CV in the "Experiences" and "Achievements" sections
        ii. To enter volunteer work, add an experience and select the type of experience. Towards the end of the webpage, you'll be able to select the type of recognition (i.e., volunteer).
        iii. Uploading in the "Documents" section
            1. Click on "CV/Resume" to upload your CV

2. Click on "Other Relevant Documents" to upload your Proof of Citizenship/Permanent Resident Visa
   a. Documents that will be accepted are listed in the **Program Materials** tile
7. Click on the ***Submit Application*** tab and then the ***Submit*** button once you have completed the above steps.
   a. You will be able to submit your part of the application even if your recommenders have not yet submitted their letter of recommendation.

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<mark>Step 1: Create an account</mark>

<mark>Steps 2 – 4: Select **HPREP** as the program you are applying to</mark>

Add Programs

Find Program | View Selected Programs   Search for a Program or Organization   🔍   🔽 Filters

Showing results for: ✕ Available Programs

Add	Program Name	Level	Start Term	Start Year	Deadline ⑦
WEILL CORNELL GRADUATE SCHOOL					
+	ACCESS- Advancing Cornell Career Experiences for Science Students	Summer Research	Summer 1	2022	02/01/2022
+	Biomedical Imaging	Masters	Fall	2022	04/01/2022
+	Biostatistics and Data Science	Masters	Fall	2022	04/01/2022
+	The Travelers Summer Research Fellowship Program	Summer Research	Summer 1	2022	02/01/2022 ⬅
✓	The Travelers Summer Research Fellowship Program	Summer Research	Summer 1	2022	02/01/2022 ⬅

Click on the "+" sign to select the Travelers Summer Research Fellowship Program

The "+" will turn into a green checkmark. Click continue.

< Add More Programs

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION
0

TOTAL FEE(S)
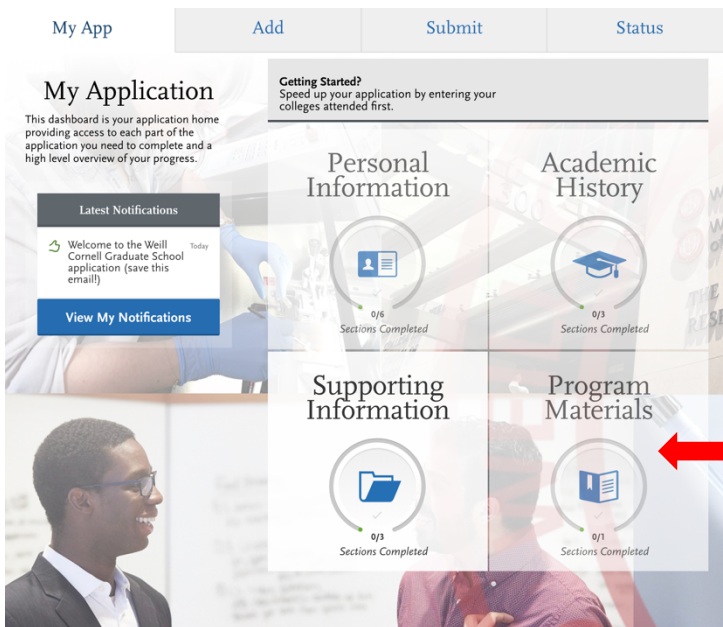**$0.00**

Continue To My Application > ⬅

1. Double check to make sure that you have selected the correct program
2. Click "Continue To My Application"

Sort By   Deadline   ⌄

Weill Cornell Graduate School   Term: Fall   ⬇ 🗑

Travelers Summer Research Fellowship Program ⓘ   Deadline   02/01/2022   ⬅

2021

Click on the "Program Materials" tile **first**.
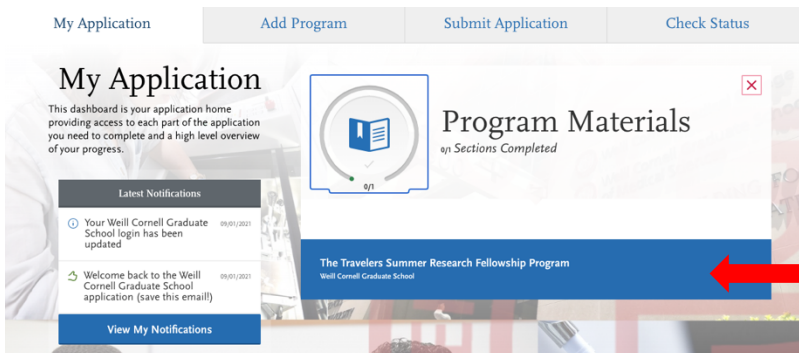
Click on the name of the program.
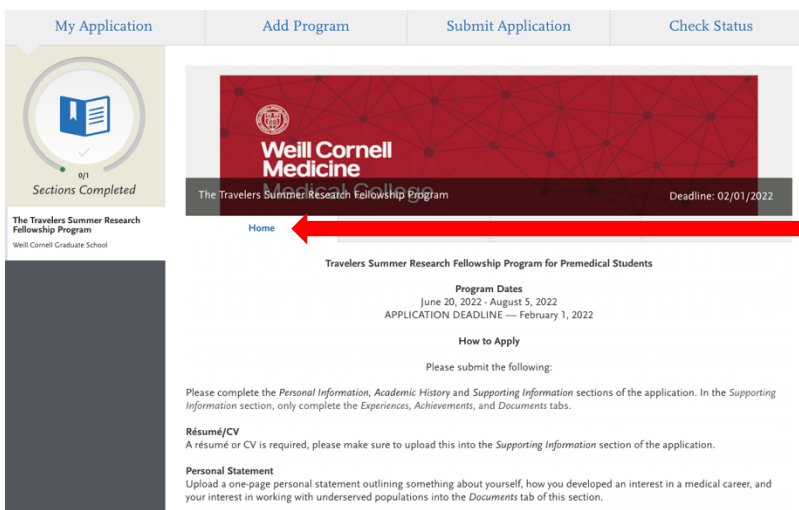
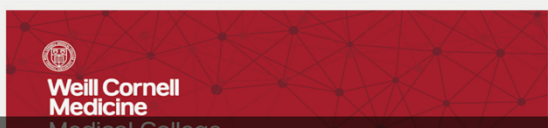Read through the list of what you will need to submit to apply to T-SRF in the "Home tab.

The personal statement and letters of recommendations have specific prompts that **must** be followed.

The Travelers Summer Research Fellowship Program
Weill Cornell Graduate School

0/1
Sections Completed

Weill Cornell Medicine
The Travelers Summer Research Fellowship Program
Deadline: 02/01/2022

Home | Questions

Save

* Indicates required field

Additional Information

* Are you at least in your junior year of college?
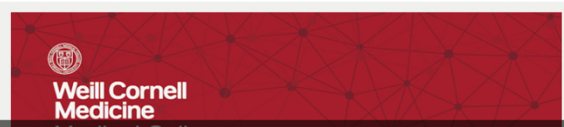
* Are you currently enrolled in a post-bac program?

Answer the prompts in the "Questions" tab.

The Travelers Summer Research Fellowship Program
Weill Cornell Graduate School

0/1
Sections Completed

Weill Cornell Medicine
The Travelers Summer Research Fellowship Program
Deadline: 02/01/2022

Home | Questions | Documents | Evaluations

Documents

Résumé/CV
A résumé or CV is required, please make sure to upload this into the *Supporting Information* section of the application.

Essay
Upload a one-page essay outlining something about yourself, how you developed an interest in a medical career, and your interest in working with underserved populations.

Click on the "Documents" tab

♡ UPLOAD TIPS

Review Uploaded Documents
The uploading process may have altered your formatting. Please review before submitting.

Accepted File Types
.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 15MB.

Do Not Password Protect Your Documents
Protected documents will not be sent with your application.

Conceal Your Social Security Number (SSN)
Only use correction fluid or a redacting marker to conceal your SSN before uploading.

* Indicates required field

Required Documents

There are no required documents for this program.

Optional Documents

Personal Statement

⊕ Add Document

I Am Not Adding Any Documents

Add personal statement here

My Application | Add Program | Submit Application | Check Status

Weill Cornell Medicine

The Travelers Summer Research Fellowship Program
Deadline: 02/01/2022

Home | Questions | Documents | Evaluations

0/1 Sections Completed

The Travelers Summer Research Fellowship Program
Weill Cornell Graduate School

Click on the "Evaluations" tab

Evaluations

Letters of Recommendation
Please submit two letters of recommendation:
　　1. A letter from your college premedical advisor or one member of your science faculty who has taught you, and who will give us a statement of your motivation and potential for medical and scientific studies.
　　2. A letter of recommendation from a source outside of your college community where you have worked on issues with underserved populations within the US

Once you have saved an electronic evaluation, an email request will automatically be sent to the evaluator on your behalf. Please advise your evaluator to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

Click here to enter the information of those who will be writing you a letter of recommendation.

Summer program form	2 required - 3 total allowed
+ Request Summer program form Recommendation	

This step will have to be done at least twice (one for each recommender).

My Application

Weill Cornell Medicine

The Travelers Summer Research Fellowship Program
Deadline: 02/01/2022

Home | Questions | Documents | Evaluations

0/1 Sections Completed

The Travelers Summer Research Fellowship Program
Weill Cornell Graduate School

Click on the "My Application" tab to bring you back to the main screen

Evaluations

Letters of Recommendation
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Summer program form	2 required - 3 total allowed
+ Request Summer program form Recommendation	

==Step 6a – Personal Information tile==

My App | Add | Submit | Status

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Getting Started?
Speed up your application by entering your colleges attended first.

Latest Notifications

Welcome to the Weill Cornell Graduate School application (save this email!)   Today
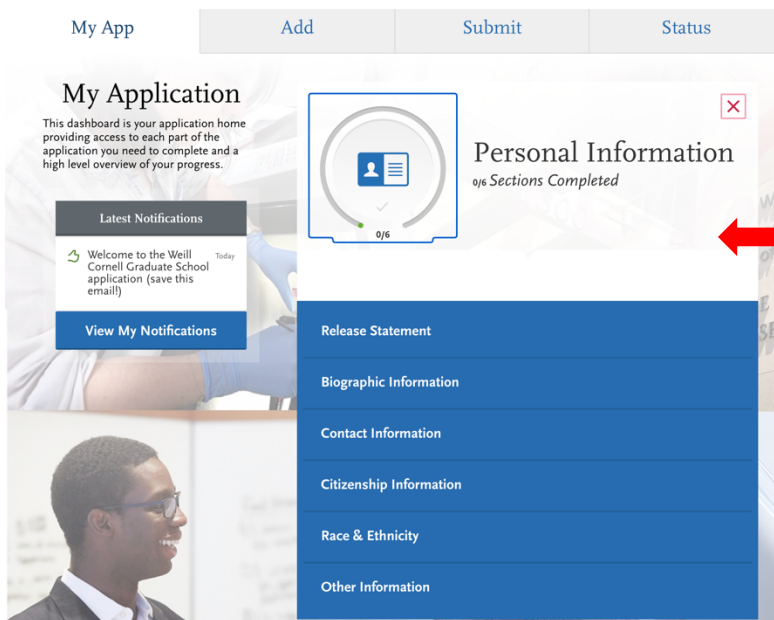
View My Notifications

Personal Information
0/6 Sections Completed

Academic History
0/3 Sections Completed

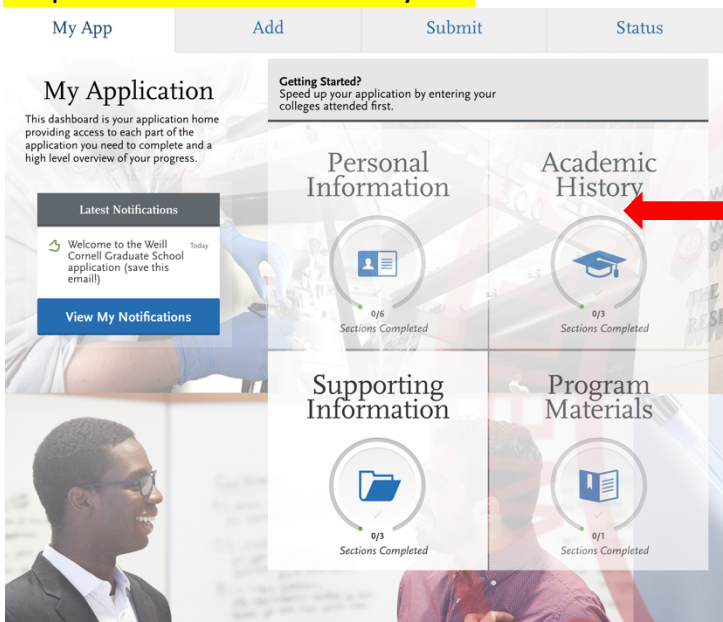Supporting Information
0/3 Sections Completed

Program Materials
0/1 Sections Completed

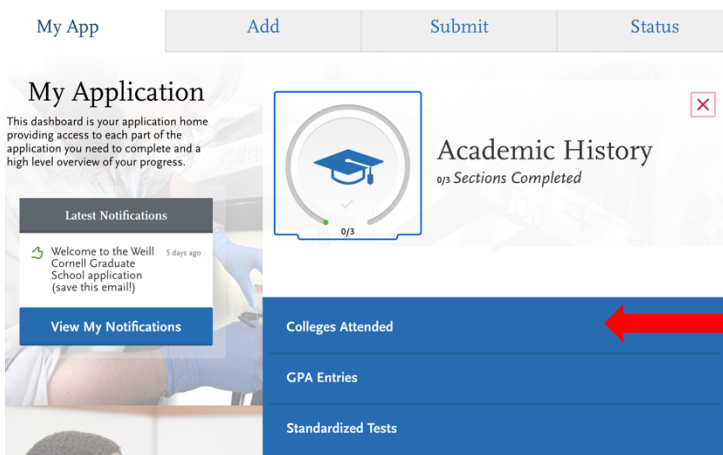Click on the "Personal information" tile

Click on each of these sections and complete the required information (marked with *) including the "Race and Ethnicity" section.
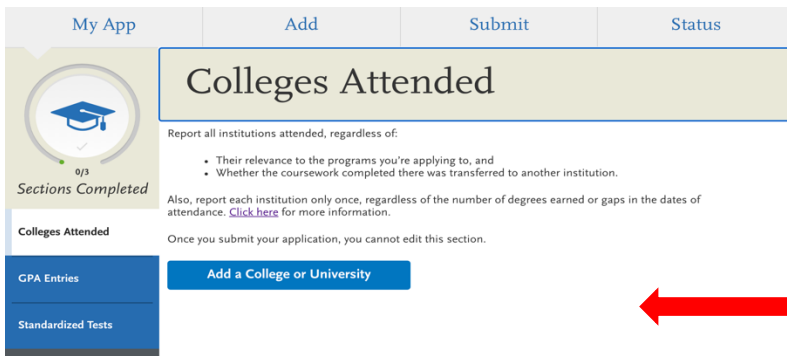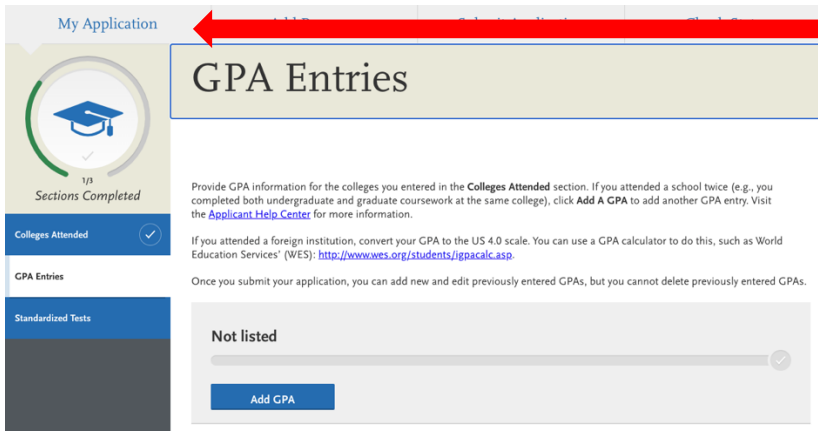
Step 6b – Academic History tile

Click on the "Academic History" tile.
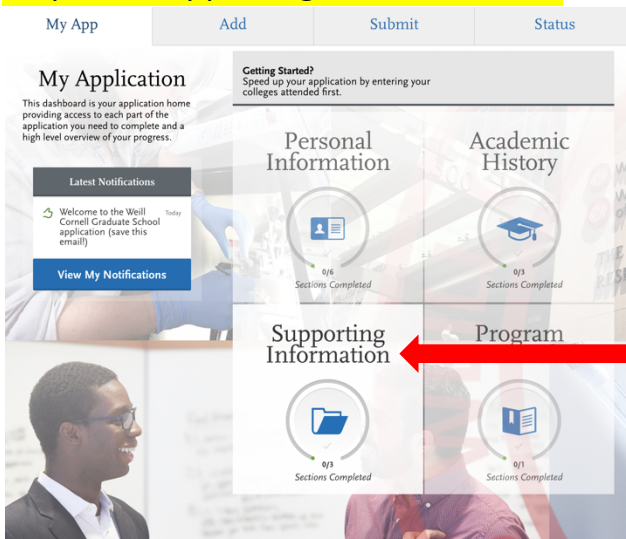

Click on the "Colleges Attended" section

Click on "Add a College or University" and add each college attended (even if it is for one course) and then complete the "GPA Entries" section
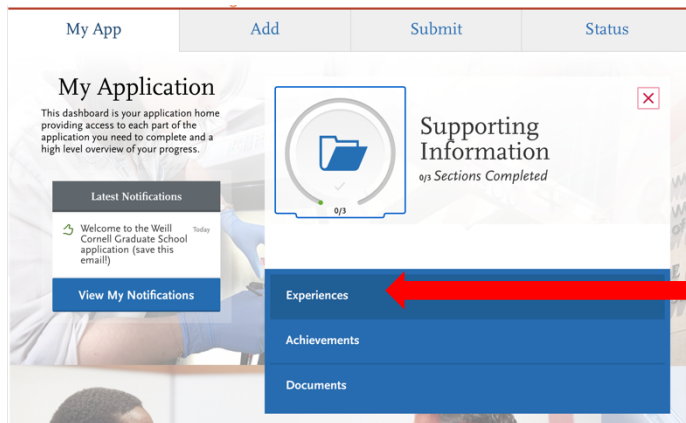
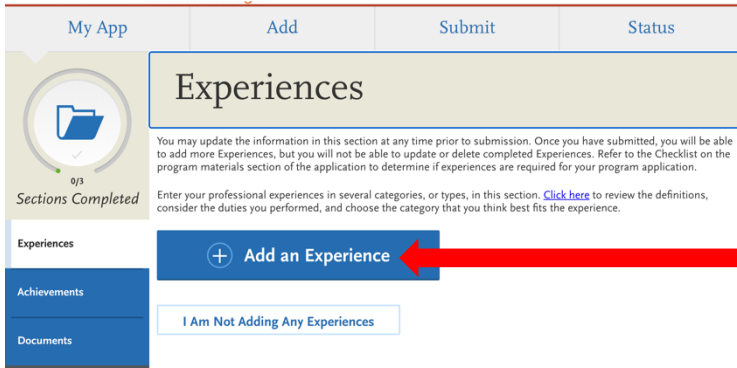Click on the "My Application" tab to get back to the main screen

Step 6c – Supporting Information tile

Click on the "Supporting Information" tile

Click on the "Experiences" section

Click on "Add an Experience" to add employment or volunteer work. This will have to be done for each employment and volunteer opportunity you were a part of.

Or click on "I Am Not Adding Any Experiences" if you none to add.

Include information even if it is on your CV.
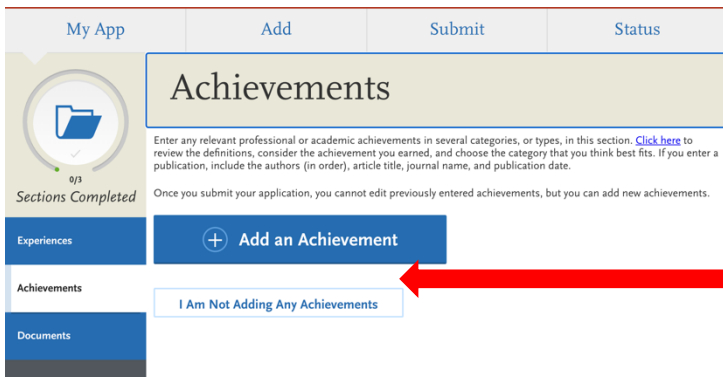
Click on the "Achievement" section and then on "Add an Achievement" for each awards or honors you would like to add to your application.

Or click on "I Am Not Adding Any Achievements" if you do not want to add any.

Include information even if it is on your CV.

Click on the "Documents" section.

Click on "Add Document" to upload your CV

Click on "Add Document" to upload your Proof of Citizenship/Permanent Resident Visa
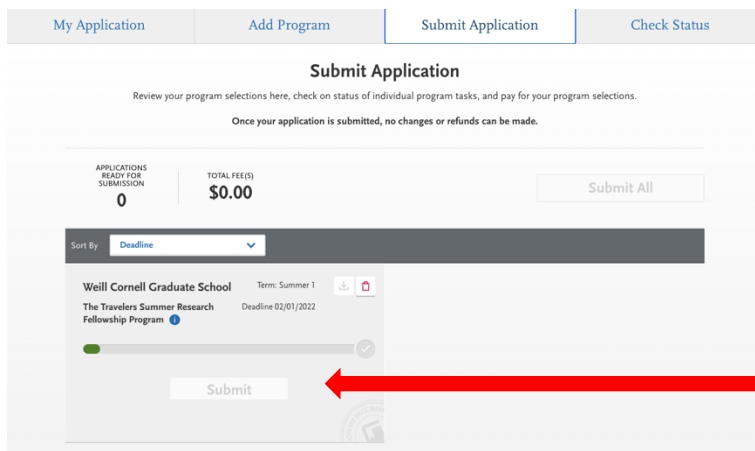

Click on the "My Application" tab to get back to the main screen and double check that all the required documents have been submitted.

Please note that the letters of recommendation do not need to have been uploaded by your recommenders for you to submit your application.
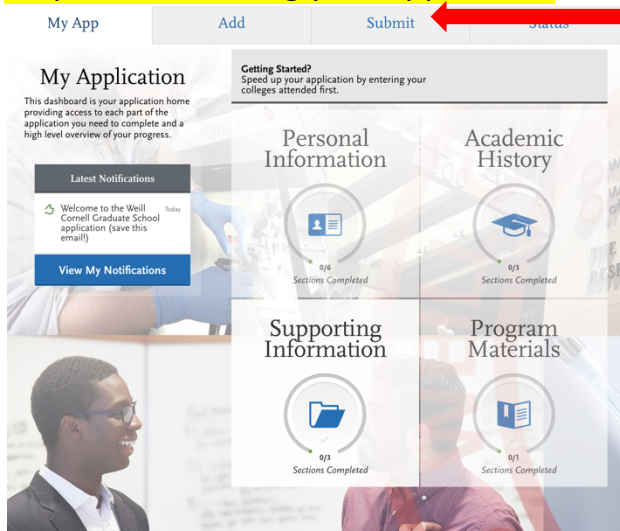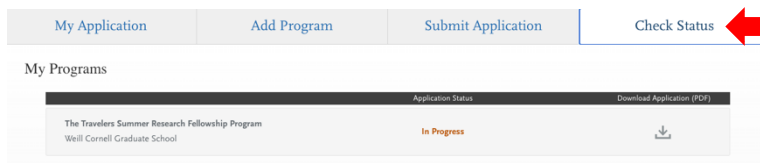
Click on the "Submit Application" tab

Click on "Submit" to submit your application.

Please note that you will not be able to submit any other documents after you click on this button.

If "Submit All" is greyed out, then you have not submitted a required document or entered a required information. Double check each of the four tiles to see what is missing. Use this document and the checklist to help.

Click on the "Check Status" tab to make sure your application went through from "In Progress" to "Submitted".